



PERINTHALMANNA | NILAMBUR















## **ABOUT US**

Welcome to our esteemed institution, a symbol of hope of excellence in the field of accounting education. As an ISO 9001:2015 Certified Accounting Institution, we take immense pride in our commitment to quality education and professional development. Ranked among the Top 26 SAP officially listed educational institutions, we uphold precise standards to ensure our students receive the best possible training.

Our institution has a team of experienced faculties who are dedicated to encourage talent and fostering a culture of excellence. With a focus on providing real business training, we ensure that students are well-versed in all inter and intra areas of business. From familiarizing students with various documentation, slips, bonds, and vouchers to providing day-to-day real work experience in actual business operations, we train our students with the practical skills needed to succeed in the competitive world of accounting.

One of our unique advantages lies in our approach to job recruitment. Not only do we prepare students for the job market, but we also aim to save their time and money on job assistant training post-placement through our comprehensive preparation programs. Unlike others who merely offer placement assistance, we provide a 100% placement guarantee to our students, ensuring their success in the professional realm.





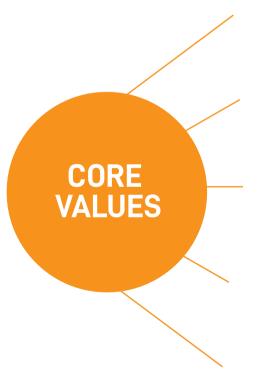
## **VISION STATEMENT**

Pioneering excellence in accounting education, inspiring transformative careers, together.



### MISSION STATEMENT

We achieve our vision through expert-led education, real-world experience, and unwavering commitment to student success.



**1** INNOVATION

Embrace creativity to shape the future of accounting education.

**17** INTEGRITY

Uphold honesty, transparency, and ethical conduct in all endeavors.

03 COLLABORATION

Foster a supportive community where teamwork thrives.

**04** EXCELLENCE

Strive for the highest standards of quality in education and service.

05 EMPOWERMENT

Empower students to realize their full potential and achieve their career aspirations.

## CLASSROOMS, LABS, AND FACILITIES

Every student should have access to the best study environment, so we provide modern classrooms and labs that offer a conducive atmosphere for interactive learning, enhancing comprehension and practical skill development.



## LIBRARY AND RESOURCE CENTERS

We have abundant resources provide valuable support for research, enhancing knowledge acquisition and promoting academic excellence among students.



## RECREATIONAL FACILITIES AND CULTURAL FESTIVALS

Students can engage in recreational activities, tours, industrial visits and more. Accounts Solutions gives prominence to cultural celebrations like Onam, Eid, Christmas, Food Fest, and other festivities to promote diversity and foster a sense of community among students.



★ ISO 9001:2015 Certification

Ensures adherence to international quality standards in education.

★ Top 26 SAP Officially Listed Institution

Recognized for excellence by a leading global enterprise software company.

★ Real Accounting Scenario Designed by Chartered Accountants

Practice on real accounting scenario designed by chartered accountants

★ Practice and Learn Statutory compliances by using simulation softwares

Be an expert on statutory filing of GST, Income Tax, TDS, TCS, ESI, EPF, GCC VAT

★ Experienced Faculties

we have seasoned professionals dedicated to providing top-tier education.

**★ Comprehensive Business Training** 

Specializing in all day to day aspects of business operations for thorough understanding.

- Includes familiarization with various documentation slips, bonds and vouchers.
- Unique Job Recruitment Advantage

Provides real-world business operations experience for enhanced employability.

**★ Post-Placement Training Savings**

Aims to save students time and money on job assistant training after placement.

★ 100% Placement Guarantee

Not just assistance but a commitment to securing job opportunities for students.

**★** Customized Teaching for Non-Commerce Students

Offers basic to advanced level instruction suitable for diverse educational backgrounds.

★ Ideal for Aspiring Entrepreneurs

Equips future business owners with essential accounting skills.

★ Lifetime Membership and Job Support

Provides ongoing support and access to personalized accounting software used by partnering companies.

## **Academic programs**

## Post Graduate Diploma in Practical Corporate Accounting

Post Graduate Diploma in Practical Corporate Accounting is focused on corporate accounting principles, this program prepares students to navigate complex financial landscapes within corporate environments, enhancing their employability and career prospects.

## Post Graduate Diploma in Practical Accounting

This course equips students with essential accounting skills needed for real-world scenarios, ensuring they're well-prepared for professional roles in diverse industries.

## Diploma in Practical Accounting

Diploma in Practical Accounting is Ideal for beginners, this diploma provides foundational knowledge in accounting, laying a solid groundwork for students to pursue further education or enter entry-level accounting positions confidently.

## SAP S\4 HANA- FICO & MM

SAP FICO & MM focused on the module where an accountant as to be worked in SAP using firms and this program prepares students to navigate complex financial landscapes with in corporate environment.

## **Diploma in Practical Accounting (DPA)**

## Manual Accounting

- Book Keeping
- Vouching
- Invoicing
- Registers
- Bank Reconciliation
- Preparation of monthly and annual statements
- Payroll
- Preparation of financial statements
- Inventory Management (Basics)
- Finalisation

#### 2 Taxation

Monthly Calculation and Accounting of GST

## **3** Software Training

- Tally Prime (Level-1)
- MS Word (Basics)
- MS Excel (Basics)

## 4 Online and Offline Banking

- Practice with payment system with Cheque, DD, PO, RTGS, NEFT, IMPS, UPI, Fast Money etc.
- · Cheque writing.

## 5 Soft Skill Training

- Interview training.
- Personality and Attitude Development etc.

## Post Graduate Diploma in Practical Accounting (PGDPA)

## + Whole syllabus in DPA

## Manual Accounting

- Document Filing
- Reconciliation of HO, Branch, Debtors and Stock
- Preparation of projected and provisional financial statements • Inventory Management • Both system finalisation of (Non profit organisation, Trading Company, Service Sector, Contracting Company, Manufacturing Company)

## 2 Accounts & Finance Management

- Financial Statement Analysis Business cycle
- Balance sheet Reading Cashflow & Fundflow Management • Working capital management
- Budgeting Risk Management Asset management • Capital Structure • Portfolio analysis • Pricing strategy

## 3 Business Law

Contract Act
 Negotiable Instrument Act

## 4 Auditing and Taxation

GST - Overview, TRN Registration, GST Registration
e-filing (GSTR-1, GSTR-2A, GSTR-3B), e-way bill
Payment with e-challan - By using Simulation
Software \*ESI \*PF \* Preparation of year ending
schedules \*Prepare audit ready accounts statements

## 5 Software Training

- Tally Prime (Comprehensive-Level-I,II&III)
- Zoho Books •GST Simulation Software
- MS Word MS Excel

## 6 Online and Offline Banking

 Documentation for credit facilities like business loans, Over Draft (OD), Cash Credit (CC), Key loans, Vehicle loans etc.

## 7 Soft Skill Training

- AS English Club Membership
- Mock Interview

## Post Graduate Diploma in Practical Corporate Accounting (PGDCPA)

## Whole syllabus in DPA & PGDPA

## Taxation with e-filing (Simulation)

- GST Income Tax TDS TCS ESI
- PF GCC VAT

## 2 Software Training

- SAP FICO SAP MM Tally Prime (Comprehensive
- Level-I,II&III) Zoho Books QuickBooks
- MS Word (Advanced)
   MS Excel (Advanced)

### **3** Business Law

Corporate Law

### 4 SAP FICO

#### **SAP Overview**

- Introduction to FRP And SAP
- · Advantages of ERP and SAP
- · Different modules of SAP
- Navigation
- Transaction Codes
- Asset Accounting
- Integration of FI with the Other Modules
- Controlling

## **Financial Accounting**

#### **Basic Settings**

- · Organizational Elements in Accounting
- Define and Assign Organizational Units for Finance
- Fiscal Year, field status and posting periods variants
- Document types and Number Ranges
- Posting Keys
- Tolerance for GL Accounts and Employees, vendor & customer

#### **General Ledger**

- Master Data
- Chart of Accounts
- Account Groups
- Retained Earnings Account
- Creations of GL Accounts Master Records
- Postings, Display GL Account Balances and Document.

#### **Currencies**

- · Maintain Exchange Rates, Maintain Table
- Define Accounts for Exchange Rate Differences
- Posting with Foreign Currency
- Define Methods for Foreign Currency Valuation
- Prepare Automatic Posting for foreign currency valuation

#### **Accounting Documents**

- · Parking Document · Holding Document
- Recurring Document Fast Data Entry

#### **Bank Accounting**

- Define House Banks with Bank Accounts
- Issue of a cheque Manual payment
- · Cancellation of issue cheque

#### **Accounts Payables & Receivables**

- · Procurement and sales process
- Vendor & Customer Master Data
- · Reconciliation Accounts · Payment Terms
- Posting of Sales/purchase invoice
- Incoming / outgoing payments
- Down Payments Credit Memo Dunning
- Automatic payment program (APP)
- Bill of Exchange payments Closing operation

#### **Taxation**

- GST configuration Manual posting with GST
- Automatic posting with GST

#### **Reports**

- GL reports Vendor reports Customer reports
- · Check registers · Profit & loss account · Balance sheet

## 5. SAP MM

#### Introduction

- Module Introduction
- Procurement Process Fundamentals

#### **SAP Overview**

- Introduction to ERP and SAP
- SAP S/4 Hana Advantages
- Navigation
- Transaction code

#### M M Basic settings

- · Organizational elements in MM
- Define and assign organizational elements in MM
- Fiscal year
- · Field status and posting period variant
- Document type and Number range
- · Chart of accounts
- Account group
- · Creation of G/L Master data
- FI and MM integration

## **Master Data Configuration**

#### **Organizational Structure**

- Plant Creation in MM
- · Purchasing organizations
- Purchase group Creation

#### **Material Master**

- Creating and maintaining material data records
- · Create different types of materials
- Material classifications
- Material pricing

#### **Vendor Master**

- · Manage and create vendor data
- Payment terms
- · Purchasing information

#### **Procurement Processes**

- Info Record
- Purchase Requisition (PR
- Request for Quotation (RFQ)
- Quotation Comparison
- Purchase Order (PO):

#### **Inventory Management**

- · Goods receipt (GR) and goods issue (GI)
- Inventory Valuation

#### **Invoice Verification and Payment**

- Invoice Processing
- Payment Processing
- Variance Analysis

## Material Requirements Planning (MRP)

- Planning Fundamentals
- Master Production Schedule (MPS)
- Bill of Materials (BOM)
- MRP Run and Planning Results

## **Reporting and Configuration**

#### **Standard and customizing Reports**

- · Material report
- Purchase requisition report
- Vendor report
- Purchase order report
- · Quotation report

## Accounts Solutions Secures Authorizations from various Official and Government Bodies

### **NSDC**

The National Skill Development Corporation (NSDC) was established on July 31st 2008, under the Companies Act. Formed by the Ministry of Finance. NSDC promotes skill development by funding vocational institutions, ensuring quality assurance, and supporting scalable training initiatives across 37 sectors.

Accounts Solutions is authorised training centre of National Skill Development Corporation (NSDC).

#### **SKILL INDIA**

Skill India a government initiative that encourage the youth to integrate their passion with profession. It provides certified training programs, which are recognized by employers across the country. This means students gain valuable skills and certifications that can significantly improve their job prospects and help them secure well-paying jobs in various industries.

#### STED COUNCIL

STED COUNCIL is an esteemed organization under Labour Employment Ministry Directorate of Employment and Training offering over 400 job-oriented courses in Computer, Technical, Management and Professional fields. Its standardized syllabus ensures quality education nationwide. STED COUNCIL's programs comply with the Constitution of India and relevant laws, ensuring legality and validity under Government Act articles 19(1) G, 29 and 30. This recognition ensures students receive trusted and recognized education, facilitating their career success.

By the order of Labour and Employment ministry, Directorate of Employment of India, Under Ref No. DET/REGI./MISC-2/1472/2017 & D.G.E&T.-M.27014/2009-EE-1, certificate and marksheets issued by STED Council can be registered in every Employment Exchange of India and can be attested with foreign embassies

## **SAP Learning Hub**

SAP boast a massive user base with 1,00,000 companies and 280 million plus subscribers in cloud user base. SAP Learning Hub is the Education wing of SAP which is designed for learning and development related to SAP software products. Only registered training centre of SAP Learning Hub are authorised to train and issue valid certification to student.

## TEPL (Tally Education Private Limited)

TEPL was formed to bridge the gap and create a future-ready workforce. With a focus on imparting industry-relevant skills and empowering individuals with practical knowledge in accounting, taxation, finance, and business management, best-in-the-industry learning courses and certifications on Computerized Accounting using Tally came into existence. KASE (Kerala Academy for Skills Excellence) is an organization Under Ministry of Skill Development and Entrepreneurship in Kerala that helps people learns new skills to get better jobs. Accounts Solutions offers Tally certification that is recognized by KASE, ensuring students receive high-quality training that employers will respect.



we implement the power of practical teaching methods to prepare our students for real-world challenges. Our unique approach focuses on immersing students in day-to-day job-related matters, providing them with valuable exposure to the actual work environment. By creating real-world scenarios, we simplify the pressure of transitioning from the classroom to the workplace, ensuring that every student is well-equipped to handle the demands of their future profession.

We go beyond theoretical concepts to train students in handling essential documents, vouchers, slips, books and other artifacts commonly encountered in professional settings. Through hands-on exercises and real-type company work simulations, students gain invaluable insights and practical skills that mirror those of seasoned professionals.

Our teaching method is designed to make sure that when you finish our program, you'll feel like you've been working in the field for years, even though you've just graduated. Our training covers everything you need to know to do well in accounting right from the start, helping you succeed in your career right away.

# What makes Accounts Solutions Really Special?

## Placement Guarantee, not just Placement Assistance:

Looking for a secure future after your studies? Accounts Solutions offers something extraordinary - a Placement Guarantee, not just Placement Assistance.

What does this mean for you? It means sure job placement, knowing that your career path is assured. While others may offer help finding a job, we go a step further.

With our Placement Guarantee, you can confidently pursue your studies, knowing that we stand by our commitment to your success.

## South India Best Placement Award in 2023!

Accounts Solutions proudly won the South India Best Placement Award in 2023! We earned this award because we promise to help our students find jobs after they finish their studies with us.

## Our placement records

Our students have achieved remarkable success, securing placements in some of the most prestigious companies. Their journey from the classroom to the corporate world is a evidence to the quality of education and training they receive at Accounts Solutions. The comprehensive programs and expert guidance from Accounts Solutions have not only helped them gain the necessary skills but also the confidence to excel in their professional endeavors.

## THE COMPANIES WHERE OUR STUDENTS HAVE SECURED PLACEMENTS























































































































































































## How we changed their lives.



"Before joining Accounts Solutions, I was unsure about my future in accounting. But thanks to their practical teaching methods, I now feel confident and well-prepared for the job market. The hands-on experience I gained with real company work made all the difference."

- Rahla hafis

"Accounts Solutions exceeded my expectations. Their emphasis on practical training gave me the skills I needed to succeed in my career. I'm now working at a top company, and I owe it all to the excellent education I received here."



- Abdul Basith



"I couldn't be happier with my decision to enroll at Accounts Solutions. The placement guarantee was a huge relief, and their dedicated faculty helped me every step of the way. Thanks to them, I'm now thriving in my accounting career!"

- Muhammed Rikas

Hi, I'm Jithin Thomas. I was a valued student at Accounts Solutions, and now I'm proud to say I've been recruited as an accountant, all thanks to them. I can confidently affirm that Accounts Solutions is the best accounting institution due to their unique and practical teaching methods."



- Jithin Thomas

## Ready to transform your future with a career in accounting?

Join Accounts Solutions today and embark on a journey towards success. Enroll now and take the first step towards a rewarding professional path!



# EXCELLENT TO BE AN EXPERT ACCOUNTANT



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